

**Parent Notice**  
**IN PERSON AND VIRTUAL LEARNING**  
**UPDATED SEPTEMBER 18, 2020**



Dear JMSCS Families,

In accordance with procedures set forth by New Orleans Public Schools, we will begin in-person learning the week of **September 21** with specific grade levels and groups of students.

Phone surveys were conducted to determine your choice of having your child(ren) continue with 100% virtual learning OR attend in-person learning for the first semester, through December 2020. Both in-person and virtual learning will be full days of school for all grade levels. School hours are 7:40am – 2:15pm. **If you would like to change your learning choice, you must email Ms. Clover Davis at [cdavis@singletoncharterschool.com](mailto:cdavis@singletoncharterschool.com) on or before Monday, September 21. Changes will not be accepted after this date.**

Please read the information below for each grade level:

**Kindergarten**

Kindergarten students will begin in-person learning on Monday, September 21. In-person learning will take place Mondays-Thursdays. Fridays will be virtual learning through Google Class/Meet and the completion of instructional packets.

**1<sup>st</sup> and 3<sup>rd</sup> Grades**

1<sup>st</sup> and 3<sup>rd</sup> grade students will have alternating days during the week of September 21. They will have in-person learning on **Monday, September 21** and **Wednesday, September 23**. Beginning the week of September 28, students will attend in-person learning Mondays-Thursdays. Fridays will be virtual learning through Google Class/Meet and the completion of instructional packets.

**2<sup>nd</sup> and 4<sup>th</sup> Grades**

2<sup>nd</sup> and 4<sup>th</sup> grade students will have alternating days during the week of September 21. They will have in-person learning on **Tuesday, September 22** and **Thursday, September 24**. Beginning the week of September 28, students will attend in-person learning Mondays-Thursdays. Fridays will be virtual learning through Google Class/Meet and the completion of instructional packets.

**5<sup>th</sup> – 8<sup>th</sup> Grades – SPECIAL POPULATIONS ONLY**

Special populations of 5<sup>th</sup> – 8<sup>th</sup> grade students have been contacted and are invited to in-person learning beginning the week of September 21. Students will begin in-person learning on Monday, September 21. In-person learning will take place Mondays-Thursdays. Fridays will be virtual learning through Google Class/Meet and the completion of instructional packets. Please note that at this time, only specific students will attend in-person learning due to varying needs. We plan to have the remaining 5<sup>th</sup> – 8<sup>th</sup> grade students return on October 12. More details will be given later.

**Transportation**

Bus service is limited due to COVID-19. If you live in ZIP code 70113, you will have to provide transportation for your child(ren). Parents who live in other ZIP codes were given the choice to provide their own transportation or have school bus services. Transportation choices will remain in effect for the first semester, through December 2020. Please email Ms. Leasia McConnell at [lmccConnell@singletoncharterschool.com](mailto:lmccConnell@singletoncharterschool.com) if you have any questions about bus transportation.



**IN PERSON LEARNING**

- Before students come to school, please complete the “Daily Home Screening for Students” (see attachment). Report information to the school nurse or to an administrator.
- Arrival to school – Students will enter the building at **7:40am**. Students will not be allowed in the building before that time. Bus riders will enter through the main doors. Car riders and walkers will enter through the gym door. Students will have temperature checks. Duty personnel will ensure students are social distancing.
- Students will collect their breakfast and will be escorted to their designated grade level classrooms.
- Students will remain in static groups throughout the day in designated grade level classrooms. Teachers will move to each classroom.
- Breakfast and lunch will be eaten in the classrooms. Child nutrition staff will deliver lunch to the rooms.
- Water and/or water filling stations will be provided for students.
- Hand sanitizer will be available and located in all areas of the school.
- Restroom locations and times will be designated. Students must be escorted to the restrooms and monitored for social distancing.
- **FACE MASKS MUST BE WORN BY ALL STUDENTS. NO EXCEPTIONS.**
- Students must wear a school uniform shirt. Students should wear blue pants (no shorts). Tennis shoes must be worn. (Pajamas, slippers, bonnets, hats/caps, etc. are not allowed). Let us know if you need assistance with the school uniform.
- Dismissal is at 2:15pm. Students will be escorted to the bus and carpool areas.

**VIRTUAL/DISTANCE LEARNING**

- K-4 students who remain as distance learners will have access to videos, pre-recorded lessons, and assignments that will be posted in Google Class. Teachers will monitor students’ progress and follow up at scheduled times with distance learners.
- 5<sup>th</sup> – 8<sup>th</sup> grade distance learners will have full day classes beginning September 21. Teachers will post the updated schedules in their Google Classrooms. **Students must attend all classes, every day and on time, in order to receive credit for attendance.**



It is expected that all students follow established rules and procedures. Students who cause disruptions or violate established rules and procedures will be removed from the classroom (virtual or in-person) and immediately referred to the Discipline Team and/or administration. Parents can expect to be contacted immediately regarding their child’s behavior and an appropriate consequence will be administered.

The administration, teachers, and staff are appreciative of all your support and patience during this time. We will continue to update you about our educational program as we move forward.

Respectfully,

Erika Mann  
Head of School